
Policy:

To promote transparency for its members.

1. The process governing election of trustees is described in MYE bylaws.
2. Information regarding the election of trustees shall be made available to MYE members via mailing, website, newsletter or similar means of communication.
3. MYE shall clearly define for members and have available to them information regarding eligibility requirements for becoming a candidate for MYE director, how to become a candidate for director, director district boundaries, the date of the next director election, and other pertinent information.
4. Voting results for MYE directors or other elections shall be available to members upon request.
5. MYE members shall be informed of vacancies on the board occurring before the director's term has expired.
6. MYE shall post information – on a website or other public location – on how members can access information regarding MYE.
7. Members shall have access to the following information upon request:
 - a. Rate schedules;
 - b. Service rules, policies and regulations;
 - c. Articles of incorporation;
 - d. Bylaws;
 - e. Most recent approved board meeting minutes as per Policy 119, Section B (2);
 - f. Member publications;
 - g. Financials reported on RUS Form 7 as per Policy 119, Section B (1);
 - h. Billing history for the member requesting the information as Per Policy 119, Section A;
 - i. List of names and addresses of current directors and officers;
 - j. Most recent MYE financial audit as per Policy 119, Section B (1);
 - k. Most recent MYE annual report as per Policy 119, Section B (1);
 - l. Tentative agendas for monthly board meetings posted on office bulletin board or other means;
 - m. Any other records authorized pursuant to Montana code.
8. Members will be provided advance notice of all member meetings;
9. Notices of member annual or special member meetings, shall, at a minimum, include the following:
 - a. Date, time and location of the upcoming meeting;
 - b. Meeting agenda;
 - c. Financial information, if applicable;
 - d. Candidates for director, if applicable;
 - e. Unapproved minutes of a previous member meeting.
10. Notices and current agendas of upcoming board meetings shall be available to members.
11. MYE shall follow recognized procedural rules for operation of meetings, such as “Roberts Rules of Order.”
12. Any member may attend board meetings and address the board as per Policy 606.

RESPONSIBILITY: Board of Trustees, Manager, Office Personnel