



Date Adopted: 12/19/94

Date Revised:

Date Reviewed:

**Policy 606**

**Board Meeting Visitations and Executive Sessions**

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**PURPOSE:**

To provide the opportunity for members of the Cooperative and invited non-member guests to meet with the Board of Trustees when such a meeting is requested.

**POLICY:**

- A. Members and nonmembers will be afforded every opportunity to meet with the manager, staff, and other employees to resolve any concerns or problems.
- B. Persons wishing to attend a Board meeting would contact the manager, either through written or verbal communication, and state the reason for wanting to meet with the Board of Trustees. The visitation request should be made ten (10) days prior to the date of the meeting.
- C. The Board of Trustees shall have the right to review and take under advisement the visitor's concerns and may instruct the manager or staff to advise the visitor of the Board's decision or action.
- D. The Board of Trustees shall have the prerogative of excusing members or nonmembers from a Board meeting when the Board, or any Trustee, deems such action necessary for the meeting to proceed objectively and without prejudice or constraint that such members' or nonmembers' presence might cause.

**RESPONSIBILITY:**

Manager and Board of Trustees